



**GOVERNMENT OF THE DISTRICT OF COLUMBIA
DEPARTMENT OF FOR-HIRE VEHICLES**

2235 Shannon Place SE, Suite 2001, Washington, DC 20020

PHONE: (202) 645-7300/855-484-4966, FAX: (202) 889-3604, WEBSITE: www.dfhv.dc.gov

Petitioner (Party w/ Complaint or Issue)

v.

Case No.:

Respondent (Defending Against Complaint)

AGREEMENT TO MEDIATE

The above-captioned matter has been referred to mediation. The parties hereby agree to, and understand, the following conditions and aspects of the Office of Hearings and Conflict Resolution (OHCR) mediation process.

Mediation is a process of assisted, informal negotiation which uses a neutral third party, the Mediator, to aid the parties in resolving the case without an evidentiary hearing. The Mediator will not make decisions about or rule on the dispute. Rather, the Mediator will endeavor to help the parties reach a mutually agreeable resolution of their dispute.

1. The parties understand that the mediation process requires good faith efforts to be successful. The parties will pursue settlement of the dispute through the mediation process in good faith, and the parties will use their best efforts to settle their disputes.
2. The parties will keep confidential the written and verbal communications of all participants in this mediation and other information disclosed in the mediation session.

3. The parties will not attempt to introduce in any subsequent proceeding anything that occurs, is said, written, or is otherwise disclosed during the mediation except by agreement between the parties, or as otherwise provided by applicable court order or law.
4. The Mediator shall keep confidential any of the written or verbal discussions of the parties and other information disclosed in the mediation session except allegations of threatened bodily harm, or as otherwise provided by law.
5. The Mediator and any presiding judge over the same or related matter will not communicate about the mediation. The Mediator will destroy all notes of the mediation.
6. The parties will not attempt to subpoena the Mediator to testify in any proceeding.
7. The parties participating in the mediation must have full authority to negotiate on behalf of, and enter into a settlement for themselves and the party or parties they represent.
8. The parties understand that if mediation is not successful and the case proceeds to an evidentiary hearing before a Hearing Examiner with the Office of Hearings and Conflict Resolution, and that Mediator also serves as the presiding Hearing Examiner, the matter will be assigned to a different DFHV judge or the Office of Administrative Hearings.
9. If the parties reach a settlement during mediation, a summary of the settlement may be reduced to writing.
10. The parties may reach a settlement without submitting the written summary to the judge.
11. If any provision of this Agreement is breached or otherwise rendered invalid, the remaining provisions shall operate in full force and effect.

Petitioner Name _____ Address _____ _____ Phone No. _____ Bar No _____ Signature	Respondent Name _____ Address _____ _____ Phone No. _____ Bar No _____ Signature
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Petitioner, Attorney, Representative, or Agent for Petitioner(s) (circle one) Name _____ Address _____ _____ Phone No. _____ Bar No _____ Signature	Respondent, Attorney, Representative, or Agent for Respondent(s) (circle one) Name _____ Address _____ _____ Phone No. _____ Bar No _____ Signature
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Petitioner, Attorney, Representative, or Agent for Petitioner(s) (circle one) Name _____ Address _____ _____ Phone No. _____ Bar No _____ Signature	Respondent, Attorney, Representative, or Agent for Respondent(s) (circle one) Name _____ Address _____ _____ Phone No. _____ Bar No _____ Signature
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Mediator: _____ Signature: _____ Date: _____
