



THE DISTRICT OF COLUMBIA

DEPARTMENT OF FOR-HIRE VEHICLES (DFHV)

Request for Applications (RFA)

Second Amendment

INNOVATION GRANTS

Fiscal Year 2018

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Part 1: Program Guidelines, Application Process, and Submission Instructions.

A. DESCRIPTION OF FUNDING OPPORTUNITY

The Government of the District of Columbia, Department of For-Hire Vehicles (“DFHV” or Department), is soliciting applications for DFHV-licensed independent taxicab owner-operators, company-affiliated owners, and rental drivers through which the Department will make several grant awards. Funding under this RFA is not to exceed **nine hundred thousand dollars (\$ 900,000.00)** in grant funds. DFHV will publish, on its website, announcements of any new funding opportunities under the DFHV Innovations Program.

B. PURPOSE OF THE GRANT(S)

The purpose of this grant opportunity is to select one or more For-Hire Vehicle companies, owners, and operators with current DFHV operating authority to participate in innovative pilot projects and partnership programs aimed at improving transportation equity, expanding economic opportunities, solving problems within the taxicab industry that benefit taxicab consumers, and fostering innovation. Transportation service may require the use of wheelchair accessible vehicles. Specific tasks and deliverables are unique to each program, and prospective applicants are encouraged to fully research and understand the various requirements prior to applying. Grants opportunities under this RFA will encompass the following different funding opportunities:

1. Microtransit/Paratransit Pilot Program
2. Dynamic Pricing Pilot Program
3. School Transportation Services Pilot Program
4. Other programs that DFHV may develop or programs proposed by the applicants and approved by DFHV.

DFHV Innovations Program **Objectives** are as follows:

1. Reduce congestion by carrying multiple passengers to multiple destinations
2. Expand economic opportunities for the Taxicab industry
3. Promoting the vitality of the industry
4. Promote Emission reduction
5. Increase mobility for people with disabilities
6. Providing services to underserved areas and communities
7. Providing services for low-income seniors

DFHV published the Notice of Funding Availability (“NOFA”) and it is available at <https://dfhv.dc.gov/page/grant-funding> and the Office of Partnerships and Grant Services electronic clearing house at <https://opgs.dc.gov/page/opgs-district-grants-clearinghouse>.

DFHV reserves the right to issue addenda and/or amendments subsequent to the issuance of the

NOFA or RFA or to rescind the NOFA or RFA. DFHV will post addenda or amendments to the online application. Applicants are responsible for reviewing and adhering to any RFA addenda or amendments.

C. DFHV's AUTHORITY TO MAKE GRANTS

The DFHV is authorized to provide grants to owners of licensed taxicabs legally operating and incorporated in the District for purposes outlined in D.C. Official Code § 50-301.20 (b) (1). The DFHV has additional authority under D.C. Official Code §§ 50-301.07 (c) (12), and 50-301.25 (c) (3).

D. ELIGIBILITY INFORMATION

For the purpose of growing innovation among taxicab operators, company-affiliated owner-operators and rental drivers must be sponsored by the companies with which they are affiliated.

Independent Owner-Operators

Independent owner-operators with independent owner operating authority, including non-District residents with DC business addresses, may apply without company sponsorship.

Company-Affiliated Owners and Rental Drivers

Company-affiliated owners, meaning those who do not have independent operating authority, and rental drivers may apply with company sponsorship. Applicants should encourage their companies to apply as a sponsor; an award will not be made to the company-affiliated owner-operator or rental driver if the affiliated company is not approved as their sponsor.

Taxicab Companies Interested in Sponsorship

Taxicab companies licensed by DFHV may apply for grant funding through this RFA.

Eligibility Requirements for Which Applicants Must Submit Documentation

The District requires all grant recipients to meet the requirements listed below. To learn more about citywide grant requirements, visit the Office of Partnership and Grant's Citywide Grants Manual and Sourcebook (<https://opgs.dc.gov/book/citywide-grants-manual-and-sourcebook>).

1. **Clean Hands Certificate** from the Office of Tax and Revenue will be checked by DFHV.
2. **Promises, Certifications, and Assurances:** Appendix I
3. **Insurance Affidavit:** Appendix II
4. **IRS W-9 form.** Please provide a completed IRS form W-9.

E. APPLICATION PROCESS

Interested applicants must complete an online application and submit it electronically via Quick Base. The application link can be found on the DFHV website at <https://dfhv.dc.gov/page/grant-funding>. Additional program specific deadlines may be established through announcements of funding opportunities posted on the DFHV website.

The Agency shall not be liable for any costs incurred in the preparation of applications in response to the RFA. Applicant agrees that all costs incurred in developing the application are the applicant's sole responsibility.

You must complete the online registration process and submit all your applications documents electronically through the DFHV website. You will be notified for an in-person interview presentation if required by the specific program(s).

DFHV will **not** accept applications submitted via hand delivery, mail or courier service. Late submissions and incomplete applications will not be reviewed.

The first application submission deadline for **School Transportation Service Pilot Program** is **Friday, December 15, 2017, 4:00 p.m. EST** and **second application deadline is Monday, September 17, 2018, 4:00 p.m. EST.**

The application submission deadline for all programs other than the School Transportation Service Pilot Program is **Friday, June 29, 2017, at 4:00 p.m. EST.**

Additional program specific deadlines may be established through announcements of funding opportunities posted on the DFHV website.

F. PRE- APPLICATION INFORMATION SESSION

Applicants interested in learning more or who would like to ask questions about the RFA are strongly encouraged to participate in the information session scheduled on **Wednesday, November 29, 2017, 1:30 p.m. EST.** During the session, applicants will be walked through the QuickBase online application portal.

The session will be held in DFHV's hearing room (2235 Shannon Place, SE, Washington DC 20020). A photo ID is required to enter the building.

RESERVATIONS

Funding for any grant award is contingent on continued grantor funding. The publication of this grant application does not commit DFHV to make any awards.

DFHV reserves the right to issue addenda and/or amendments subsequent to the issuance of the NOFA and RFA and to rescind the NOFA or RFA.

DFHV may suspend or terminate an outstanding RFA pursuant to its own grant making rule(s) or any DFHV, District, or federal regulation or requirement.

DFHV reserves the right to accept or deny any or all applications if DFHV determines that it is in the best interest of the District to do so. The DFHV shall notify the applicant if it rejects the applicant's proposal. The DFHV may suspend or terminate an outstanding RFA pursuant to its own grantmaking rules(s) or any applicable federal regulation or requirement.

DFHV shall not be liable for any costs incurred by an applicant in the preparation of one or more grant applications for this Program. The applicant understands and agrees that all costs incurred in developing and preparing any grant application shall be the applicant's sole responsibility.

DFHV may conduct pre-award on-site visits to verify information submitted in a grant application.

DFHV serves as its own reference in evaluating applications. Applicants' performance in managing previous grants will be factored into grant decisions.

DFHV may enter into negotiations with an applicant and adopt a firm funding amount or other revision of the awardee's proposal that may result from the negotiations.

In the event of a conflict between the terms and conditions of the grant application and any applicable federal or local law or regulation, or any ambiguity related thereto, then the provisions of the applicable law or regulation shall control, and it shall be the responsibility of the applicant to ensure compliance.

Part 2: Application and Application Review

DFHV may select multiple grant recipient(s) through a competitive application process. A review panel will review the applications received by the submission deadline and score them against the criteria listed below with respective weight. Applicants, who best demonstrate that they are qualified, innovating, have a solid understanding of the pilot programs and have demonstrated they can achieve the program objectives (See Part 1, Paragraph B above), will be awarded the grant.

I. Microtransit/Paratransit/ Transportation as a Service (Taas) Pilot Program

DFHV's microtransit/paratransit/TaaS pilot program will deliver transportation service characterized by any of the following: specific routes, type of vehicles, numbers of passengers, multi-occupancy rides, fixed pickup points, dynamic routes, non-fixed timetables, fixed timetables, subsidized rides, and the booking of trips by voice call, smartphone app, and Web. Some staging areas such as, Metrorail stops and physical stands for pickup and drop-off areas, may be facilitated by DFHV. This pilot program is to address many residents still facing challenges accessing the transportation network as it currently exists due to low income, disability, being

unbanked, lack of access to smart phone technology, or simply living in a low-density area of the City. These barriers make it more difficult for many residents to get to work, school, medical appointments, and social activities, and to pursue independent living. Grantee(s) of this program may be required to sponsor drivers who are selected for this program.

Evaluation Criteria for (Microtransit/Paratransit/TaaS Pilot Program)

- 1) Organizational Capacity and Capabilities to satisfy any program-specific requirements (25%)
- 2) Service Delivery including any program-specific service requirements (20 %)
- 3) Quality of Service & Customer Service (20 %)
- 4) Financial and Program Management (20 %)
- 5) History of Compliance (15 %)

II. Dynamic Pricing Pilot Program

Propose how you would create and implement a dynamic pricing program. The proposal should address fare variances according to passenger demand; upfront pricing for passengers; ability to match riders with drivers including drivers who are not part of your fleet; demonstrate how you would use software to connect passengers with similar geographic origins and destinations to a single vehicle.

III. Other programs that DFHV may develop or programs proposed by the applicants and approved by DFHV.

Evaluation Criteria for (Dynamic Pricing and Other programs that DFHV may develop or programs proposed by the applicant).

1. Organizational Capacity including satisfying any program-specific capacity requirements (10%)
2. Service Delivery including any program-specific service requirements (20%)
3. Quality of Service & Customer Service (20 %)
4. Financial and Program Management (10 %)
5. Innovation (40 %)

IV. School Transportation Services Pilot Program -ONLY

Protecting the safety and well-being of Child and Family Services Agency (CFSA) children is a unique and critical aspect of the School Transportation Services Pilot Program, which mandates a commitment by approved providers to the highest levels of transportation service. This commitment already includes providing specially-trained operators, state-of-the-art equipment,

outstanding performance levels, and internal controls for each applicant for quality assurance and to prevent fraud and abuse of customers, high-quality maintenance of vehicles, and fixed fares that incentivize the delivery of service and participation by operators. Funding for the School Transportation Service Pilot Program is **not to exceed seven hundred and fifty thousand dollars (\$ 750,000)**.

The **first** application submission deadline for School Transportation Service Pilot Program is **Friday, December 15, 2017, 4:00 p.m. EST** and **second application deadline is Monday, September 17, 2018, 4:00 p.m. EST**.

Eligible Applicant for School Transportation Service Pilot Program:

Only Taxicab companies licensed by DFHV may apply for the School Transportation Service grant funding through this RFA.

Evaluation Criteria for School Transportation Services

- (1) Ability to provide Aides and Taxicab Operators with required child protective screening clearance for travel on each trip. (25 points)
- (2) Ability to provide evidence that Aides and Taxicab Operators are currently certified to provide First Aid and CPR to children and teens that receive transportation service. (5 points)
- (3) Provide evidence that demonstrates you will have child safety seats and booster seats by the start date of the program. (5 points)
- (4) Provide your sustainability plan to keep the program operational beyond the funding period of March 30, 2019. (20 points)
- (5) Ability to provide your company's written policies for drivers, call center, and dispatch staff for providing service in the FOR-HIRE VEHICLE INNOVATIONS program. (10 points)
- (6) Provide your sustainability plan to keep the program operational beyond the funding period of March 30, 2019. (20 points)
- (7) Include in your written policies suspension and/or termination of drivers from the program for failure to meet Title 31 DCMR and program requirements (15 points)

Part 3: Award Information

- A. **Total Innovations Grant Funding-** Total funding for Fiscal Year (FY) 2018 innovations grants listed in this RFA is not to exceed **nine hundred thousand dollars (\$ 900,000.00)**.
- B. **Permissible Use of Grant Funds** - Grantees may use grant funds only for allowable grant project expenditures. Grant funds will be provided on a reimbursement basis,

except that an advance of funds may be provided in limited circumstances with prior written approval from the DFHV.

C. **Non-Allowable Costs of Grant Funds** - Non-Allowable Costs for this Grant include for such long-term items as real estate, and other expenditures including:

1. Lobbying, including salaries and overhead and out-of-pocket expenses;
2. Entertainment;
3. Most food;
4. Land purchases;
5. Rental of office space, some vehicles, and some equipment;
6. Employee salaries and benefits;
7. Contractor labor, including professional services;
8. Accounting and bookkeeping services;
9. Communications, including telephone and data services;
10. Printing, reproduction, including signage;
11. Many computers and printers;
12. Plants and tree-plantings;
13. Small tools;
14. Some field equipment, typically below \$5,000 in value;
15. Postage, shipping;
16. Some travel, meals and lodging; and
17. Insurance

Part 4: Award Administration

A. **Award Notices** - DFHV will notify applicants by email of its decision by sending a Notice of Award to the selected grant recipient(s). If you are selected for a grant award, you must attend mandatory onboarding training and submit the following documents which will be emailed with the Notice of Award.

1. **Promises, Certifications, and Assurances** - Submit a statement signed by the duly authorized officer of the applicant organization, the truth of which is sworn or attested to by the applicant (Appendix 1 and Appendix 2).
2. **Electronic Fund Transfer Form for Bank Account** - Grantees will receive grant disbursements via an electronic transmission to their bank account designated for this grant. To establish this transfer, Grantees must complete, sign and return an ACH form and MSS Supplier form. Applicants may download and review these forms in the online application.

B. **Language Access** – If awarded a grant, Grantee, and their subcontractors would need to comply with the Language Access Act of 2004, D.C. Law 15-167, (D.C. Official Code

§§2-1931 - 1937) (“Language Access Act.”) as applicable. A person with “Limited or no-English proficiency” (“LEP/NEP”) means the inability to adequately understand or to express oneself in the spoken or written English language. The Grantee/subcontractor shall provide a means of communicating with LEP/NEP persons (e.g., oral or written translation) as required by the Language Access Act.

- C. **Reporting** – Grantees may be required to submit monthly reports online. Reporting training will take place during the mandatory onboarding session that will be held once Awards have been signed by the Grantee.
- D. **Payment**- DC Government pays all invoices within 30 days of receipt of invoice if the Grantee is current with all its reporting requirements. Disbursements will be sent via electronic fund transfer to the Grantee’s separate bank account for the Program grant funds.

Part 5: Submission Tips

1. Use a computer to submit your application. Mobile devices may not show all required fields in the application.
2. Save your entries into QuickBase frequently, (green button in the upper right corner of each page).
3. Create narrative responses offline (e.g., in Word) and then copy into the online form fields.
4. Allow ample time to upload large documents (i.e., attachments greater than 10MB in size), which may take longer to upload.
5. Build in time to review final responses to make sure last changes are reflected in the application submitted.
6. Do not wait until the last day to apply. There could be an emergency in your organization. None of these problems will change the deadline.

APPENDIX I: PROMISES, CERTIFICATIONS, AND ASSURANCES

Certifications Regarding Lobbying, Debarment, and Suspension, Other Responsibility Matters, and Requirements for a Drug-Free Workplace

Grantees should refer to the regulations cited below to determine the certification to which they are required to attest. Grantees should also review the instructions for certification included in the regulations before completing this form. Signature on this form provides for compliance with certification requirements under 28 CFR Part 69, "New Restrictions on Lobbying" and 28 CFR Part 67, "Government-wide Debarment and Suspension (Non-procurement) and Government-wide Requirements for Drug-Free Workplace (Grants)." The certifications shall be treated as a material representation of fact.

1. Lobbying

As required by Section 1352, Title 31 of the U.S. Code and implemented at 28 CFR Part 69, for persons entering into a grant or cooperative agreement over \$100,000, as defined at 28 CFR Part 69, the Grantee certifies that:

- (a) No Federally appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress; an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;
- (b) If any funds other than Federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form -III, "Disclosure of Lobbying Activities," in accordance with its instructions;
- (c) The undersigned shall require that the language of this certification be included in the award documents for all sub awards at all tiers including subgrants, contracts under grants and cooperative agreements, and subcontracts and that all sub-recipients shall certify and disclose accordingly;
- (d) If any funds other than Federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form -III, "Disclosure of Lobbying Activities," in accordance with its instructions;
- (e) The undersigned shall require that the language of this certification be included in the award documents for all sub awards at all tiers including subgrants, contracts

under grants and cooperative agreements, and subcontracts and that all sub-recipients shall certify and disclose accordingly.

2. Debarments and Suspension, and Other Responsibility Matters

As required by Executive Order 12549, "Debarment and Suspension," and implemented by 2 CFR 180, for prospective participants in primary covered transactions and is not proposed for debarment or presently debarred as a result of any actions by the District of Columbia Contract Appeals Board, the Office of Contracting and Procurement, or any other District contract regulating Agency

The Grantee certifies that it and its principals:

- (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency;
- (b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public Federal, State, or local transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- (c) That the applicant is not proposed for debarment or presently debarred, suspended, or declared ineligible; and
- (d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or Local) terminated for cause or default; and

Where the Grantee is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

3. Drug-Free Workplace (Awardees Other Than Individuals)

As required by the Drug Free Workplace Act of 1988, and implemented at 28 CFR Part 67, Subpart F. for Awardee as defined at 28 CFR Part 67 Sections 67.615 and 67.620:

The Grantee certifies that it will or will continue to provide a drug-free workplace by:

- (a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the Grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition.
- (b) Establishing an on-going drug-free awareness program to inform employee's about the dangers of drug abuse in the workplace; the Grantee's policy of maintaining a drug-free workplace; any available drug counseling, rehabilitation, and employee assistance programs; and the penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.
- (c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a).
- (d) Notifying the employee in the statement required by paragraph (a) that, as a condition of

- employment under the grant, the employee would abide by the terms of the statement; **and** notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction.
- (e) Notifying the agency, in writing, within ten (10) calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title to: The DC Department of For-Hire Vehicles Driver Services, D.C. Department of For-Hire Vehicles, 2235 Shannon Place, SE, Suite 3001, Washington DC 20020. Notice shall include the identification number(s) of each effected grant.
- (f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted ---
- i. Taking appropriate personnel action against such an employee, up to and incising termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
 - ii. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by Federal, State, or local health, law enforcement, or other appropriate agency.
 - iii. Making a good faith effort to continue to maintain a drug-free workplace through implementation of the above paragraphs.
- (g) The Grantee may insert in the space provided below the sites) for the performance of work done in connection with the specific grant:

Place of Performance (Street address, city, county, state, zip code)

Drug-Free Workplace Requirements (Awardees who are Individuals)

As required by the Drug-Free Workplace Act of 1988, and implemented at 28 CFR Part 67, subpart F, for Awardees as defined at 28 CFR Part 67; Sections 67615 and 67.620-

- (h) As a condition of the grant, I certify that I will not engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in conducting any activity with the grant; and
- (i) If convicted of a criminal drug offense resulting from a violation occurring during the conduct of any grant activity, I will report the conviction, in writing, within ten (10) calendar days of the conviction, to: District of Columbia Department of For-Hire Vehicles, 2235 Shannon Place, SE, Suite 3001 Washington, DC 20020.
- (j)

4. ASSURANCES AND CERTIFICATIONS

ASSURANCES

- Funding for this award is contingent on continued funding from the grantor. The RFA does not commit the Agency to make an award.
- The Agency reserves the right to accept or deny any or all applications if the Agency determines it is in the best interest of the Agency to do so.
- The Agency shall notify the applicant if it rejects that applicant's proposal.
- The Agency may suspend or terminate an outstanding RFA pursuant to its own grant making

rule(s) or any applicable federal regulation or requirement.

- The Agency reserves the right to issue addenda and/or amendments subsequent to the issuance of the RFA, or to rescind the RFA.
- The Agency shall not be liable for any costs incurred in the preparation of applications in response to the RFA. Applicant agrees that all costs incurred in developing the application are the applicant's sole responsibility.
- The Agency may conduct pre-award on-site visits to verify information submitted in the application and to determine if the applicant's facilities are appropriate for the services intended.
- The Agency may enter into negotiations with an applicant and adopt a firm funding amount or other revision of the applicant's proposal that may result from negotiations.
- The Agency shall provide the citations to the statute and implementing regulations that authorize the grant or subgrant; any applicable federal and District regulations, such as OMB Circulars A-102, A-133, 2 CFR 180, 2 CFR 225, 2 CFR 220, and 2 CFR 215; payment provisions identifying how the grantee will be paid for performing under the award; reporting requirements, including programmatic, financial and any special reports required by the granting Agency; and compliance conditions that must be met by the grantee.
- If there are any conflicts between the terms and conditions of the RFA and any applicable federal or local law or regulation, or any ambiguity related thereto, then the provisions of the applicable law or regulation shall control, and it shall be the responsibility of the applicant to ensure compliance.
- Statement of certification signed by the duly authorized officer of the applicant organization, the truth of which is sworn or attested to by the applicant, which states:
 - The individuals, by name, title, address, and phone number who are authorized to negotiate with the Agency on behalf of the organization;
 - That the applicant is able to maintain adequate files and records and can and will meet all reporting requirements;
 - That all fiscal records are kept in accordance with Generally Accepted Accounting Principles ("GAAP") and account for all funds, tangible assets, revenue, and expenditures whatsoever; that all fiscal records are accurate, complete and current at all times; and that these records will be made available for audit and inspection as required;
 - That the applicant is current on payment of all federal and District taxes, including Unemployment Insurance taxes and Workers' Compensation premiums. This statement of certification shall be accompanied by a certificate from the District of Columbia Office of Tax and Revenue ("OTR") stating that the entity has complied with the filing requirements of District of Columbia tax laws and has paid taxes due to the District of Columbia, or is in compliance with any payment agreement with OTR;
 - That the applicant has the demonstrated administrative and financial capability to provide and manage the proposed services and ensure an adequate administrative, performance and audit trail;
 - That, if required by the grant making Agency, the applicant is able to secure a bond, in an amount not less than the total amount of the funds awarded, against losses of money and other property caused by fraudulent or dishonest act committed by any employee, board member, officer, partner, shareholder, or trainee;
 - That the applicant is not proposed for debarment or presently debarred, suspended, or declared

ineligible, as required by Executive Order 12549, “Debarment and Suspension,” and implemented by 2 CFR 180, for prospective participants in primary covered transactions (<https://www.sam.gov/index.html/#1>) and is not proposed for debarment or presently debarred as a result of any actions by the District of Columbia Contract Appeals Board, the Office of Contracting and Procurement, or any other District contract regulating Agency;

- That the applicant has the financial resources and technical expertise necessary for the production, construction, equipment, and facilities adequate to perform the grant or the ability to obtain them;
- That the applicant has the ability to comply with the required or proposed delivery or performance schedule, taking into consideration all existing and reasonably expected commercial and governmental business commitments;
- That the applicant has a satisfactory record performing similar activity as detailed in the award or, if the grant award is intended to encourage the development and support of organizations without significant previous experience, that the applicant has otherwise established that it has the skills and resources necessary to perform the grant. In this connection, Agencies may report their experience with an applicant’s performance to the Office of Partnerships and Grant Services (“OPGS”) which shall collect such reports and make the same available on its intranet website;
- That the applicant has a satisfactory record of integrity and business ethics;
- That the applicant has the necessary organization, experience, accounting and operational controls, and technical skills to implement the grant, or the ability to obtain them;
- That the applicant complies with all District licensing and tax laws and regulations;
- That the applicant complies with provisions of the Drug-Free Workplace Act;
- That the applicant meets all other qualifications and eligibility criteria necessary to receive an award under applicable laws and regulations; and

The grantee agrees to indemnify, defend and hold harmless the Government of the District of Columbia and its authorized officers, employees, agents and volunteers from any and all claims, actions, losses, damages, and/or liability arising out of this grant from any cause whatsoever, including the acts, errors or omissions of any person and for any costs or expenses incurred by the District on account of any claim therefore, except where such indemnification is prohibited by law.

[Signature on next page]

As the duly authorized representative of the applicant/grantee organization, I hereby certify that the applicant or Grantee, if awarded, will comply with the above certifications.

Applicant/Grantee Name

Street Address

City

State

Zip Code

Application Number and/or Project Name

Grantee IRS/Vendor Number

Typed Name and Title of Authorized Representative

Signature

Date

APPENDIX II: INSURANCE POLICIES AFFIDAVIT

Insurance Policies Affidavit

As the duly authorized officer of _____, a _____ [LLC, corporation, etc.] (“Applicant”), with a business address of _____, an applicant for the _____ Grant with the Department of For-Hire Vehicles “DFHV”), I certify that the following are the names of the Applicant’s current insurance carriers with the type of insurance coverage under each policy:

Insurance Carrier	Type of Coverage
_____	_____
_____	_____
_____	_____
_____	_____

By signing this form, the Applicant agrees that if DFHV decides to award Applicant a grant under this Grant Program/RFA, Applicant will provide DFHV with the following insurance documents if requested:

- i) A copy of the binder or cover sheet of each current policy that covers activities that might be undertaken in connection with the performance of the grant;
- ii) Endorsements for each of these policies - except for Worker’s Compensation, Errors and Omissions, and Professional Liabilities – that name the Government of the District of Columbia and its officers, employees, agents and volunteers as additional named insured for liability arising out of performance of the award; and
- iii) A written waiver of subrogation against the Government of the District of Columbia and its officers, employees, agents, volunteers, contractors and subcontractors from each of the applicant’s insurance carriers providing coverage for activities that might be undertaken in connection with the performance of the grant.

Authorized Representative of Applicant

Date