

GOVERNMENT OF THE DISTRICT OF COLUMBIA
DEPARTMENT OF FOR-HIRE VEHICLES
2235 Shannon Place SE, Suite 2001, Washington, DC 20020
PHONE: (202) 645-7300/855-484-4966, FAX: (202) 889-3604, WEBSITE: www.dfhv.dc.gov

DIGITAL DISPATCH SERVICE (DDS) – REGISTRATION APPLICATION

Application Type <input type="checkbox"/> New <input type="checkbox"/> Renewal	
Applicant Name _____	Trade Name(s) _____
Tax ID No _____	Name of Individual Filing Application _____
Vehicle-for-Hire Services Dispatched (Check all that Apply):	
<input type="checkbox"/> Taxicab – Booking Only	<input type="checkbox"/> Taxicab – Booking & Payment
<input type="checkbox"/> Black Car – Booking Only	<input type="checkbox"/> Black Car – Booking & Payment
<input type="checkbox"/> Private Sedan – Booking Only	<input type="checkbox"/> Private Sedan – Booking & Payment
Address _____	City _____ State _____ Zip _____
Website _____	Email _____ Phone _____
Name of Primary Point of Contact _____	Email _____ Phone _____
Name and contact information of registered agent for service of process _____	

Name of associated private sedan business (if none, write “N/A”) _____	

ATTACHMENTS

- Application fee of five hundred dollars (\$500), certified check or money order, payable to D.C. Treasurer.
- A surety bond is **only** required for a DDS with both booking and payment services:
DDS for Taxicab
An original surety bond of one-hundred thousand dollars (\$100,000) payable to the D.C. Treasurer and effective during DDS licensing period and for one (1) year thereafter. The bond must be issued using the form attached hereto.

DDS for Black Cars and Private Sedan

An original surety bond of two-hundred fifty thousand dollars (\$250,000) payable to the D.C. Treasurer and effective during the licensing period and for one (1) year thereafter. The bond must be issued using the form attached hereto. One bond may be provided for multiple classes of service; e.g., if the DDS dispatches both taxicabs and private sedans, it may provide one bond of \$350,000 rather than two separate bonds.

- Current Certificate of Good Standing and Clean Hands from the D.C. Department of Consumer and Regulatory Affairs (DCRA) located at 1100 4th Street SW, Washington, D.C. 20024. Phone: (202) 442-4400. Email: dcra@dc.gov.
- Proof of corporate registration from DCRA.
- Provide a link to your website and screenshots showing a) the method of fare calculation; b) rates and fees charged, and c) customer service telephone number or email address.
- Provide a full description with screenshots of the DDS app including a) if the vehicle is a public vehicle-for-hire: that the operator and the vehicle are associated with the digital dispatch service; b) if the vehicle is a private sedan: that the operator and the vehicle are registered with the digital dispatch service's associated or affiliated private sedan business and not under suspension; and c) the time and location of the most recent request for service.
- Provide documents and screenshots of website and mobile applications are accessible to the blind and visually impaired and the deaf and hard of hearing.
- Provide a written document or map of service coverage area in the District.

I HEREBY CERTIFY SUBJECT TO THE PENALTIES OF PERJURY THAT:

- (1) I agree to comply with all applicable requirements of Title 31, and all applicable federal and District laws, regulations, and DFHV administrative issuances;
- (2) I have read and understand the application instructions; and
- (3) **I swear or affirm under penalties of perjury that all documentation and information I have provided on this form and in all attached documents is true and correct to the best of my knowledge, information and belief.**

Applicant Signature _____ Date _____

Applicant Printed Name _____

IMPORTANT NOTICE: IF YOU SEE SOMETHING, SAY SOMETHING
REPORT FRAUD, WASTE, ABUSE, AND MISMANAGEMENT IN THE GOVERNMENT OF THE DISTRICT OF COLUMBIA TO THE OFFICE OF INSPECTOR GENERAL AT 717 14TH STREET, SUITE 500, WASHINGTON, D.C. 20005. CALLS ARE CONFIDENTIAL. TOLL FREE HOTLINE AT 1- 800-521-1649 OR 202-724-TIPS (8477) EMAIL: HOTLINE.OIG@DC.GOV WEB PAGE: WWW.OIG.DC.GOV